



## Board Meeting Minutes

### February 9, 2021 Meeting Minutes

#### Board Members Present:

K. Hall, A. Wilder, A. Mead, M. Piernick, G. Lane

#### Guests Present:

E. Hedgepeth, Tim Hedgepeth

### I. Opening Items

#### Call the Meeting to Order

K. Hall called a meeting of the board of directors of United Community School to order on February 09, 2021 @ 5:30 PM.

#### Approve Minutes

G. Lane made a motion to approve January board meeting minutes. *Seconded by A. Wilder. Approved Unanimously.*

#### Approve Agenda

*Motion to approve by A. Mead. Seconded by M. Piernick. Approved Unanimously.*

#### Public Comments

None

#### • School Budget

- A reconciled school budget was provided to the board. T. Hedgepeth pointed out that the school's financial position continues to look promising for the school year. He mentioned that this positioning is the basis for some of the recommendations that are given below.

#### • Facility Expansion

- T. Hedgepeth gave an update on the installation of the new modular classrooms. The architect has started the permitting and planning process. The timeline to get a permit to begin construction is 4-5 months.

#### • Increase Teacher Pay Raise Cap

- T. Hedgepeth made a recommendation to increase max teacher pay from 50k to 52k. This would match up with the state pay scale. He noted that this cap has been in place since 2014.
- *Motion to approve by A. Wilder. Seconded by M. Piernick. Approved Unanimously.*

#### • Staff Retirement Match

- T. Hedgepeth made a recommendation to approve a 3% retirement contribution match for full time staff members. He mentioned that the goal is 6%. The board agreed that 3% is a good place to start.
  - *Motion to approve by G. Lane. Seconded by A. Wilder. **Approved Unanimously.***
- **Assistant Director Pay Scale.**
    - T. Hedgepeth presented an Assistant Director Pay Scale to the board for approval.
    - *Motion to approve by G. Lane. Seconded by A. Wilder. **Approved Unanimously.***
- **Communications Director Position**
    - T. Hedgepeth provided some documents to the board about the importance of schools having a community connect / marketing person on staff. He pointed out that it would be a good investment for the school to create this position. The board asked questions about the feasibility of creating this position. T. Hedgepeth pointed to the strong financial position for this school year. He indicated that this position will pay for itself.
    - *Motion to approve by A. Wilder. Seconded by A. Mead. **Approved Unanimously.***
- **Charter School Amendment - High School Expansion**
    - E. Hedgepeth provided an amendment to the proposed high school plan based on the CSAB's recommendation.
    - *Motion to approve the amendment to the high school program by A. Mead. Seconded by G. Lane. **Approved Unanimously.***
- **Covid-19 Updates**
    - E. Hedgepeth presented the board with the impact of Covid-19 on UCS. She indicated that the school is currently operating in Plan B. She also provided staff and parent survey data. The survey explored stakeholder's thoughts and feelings how UCS is mitigating the spread of the virus and on how stakeholders feel about opening up the school more.
- **Assessment Data**
    - E. Hedgepeth provided the board an update on the recent Assessment Data. The assessment data came from NC Check-In data, iReady Benchmarks, and FEV tutor pre and post assessments. E. Hedgepeth explained the data as the board looked over the materials.
- **School Improvement Meeting**
    - E. Hedgepeth provided the board an update on the school improvement meeting. The board looked over the materials. There was no further discussion.
- **Upcoming Events**
    - E. Hedgepeth provided a board with a list of upcoming events.

#### **IV. Closing Items**

##### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 06:47 pm.

Respectfully Submitted, K. Hall