



Board Meeting Minutes
November 14, 2023 Meeting Minutes

Board Members Present:

K. Hall, A. Wilder, M. Piernick, C. Holzshu, A. Mead

Guests Present:

E. Hedgepeth, Tim Hedgepeth, P. Adkins

I. Opening Items

Call the Meeting to Order

K. Hall called a meeting of the board of directors of United Community School to order on November 14, 2023 @ 5:30 PM.

Approve Minutes

K. Hall made a motion to approve the October board meeting minutes. *Seconded by C. Holzshu. **Approved Unanimously.***

Approve Agenda

*Motion to approve by K. Hall. Seconded by A. Wilder. **Approved Unanimously.***

Public Comments

None.

• **Employee Parental Leave Policy**

- T. Hedgepeth made a recommendation to the board to update the parental leave policy to the following policy:
 - *It is the policy of the United Community School to provide parental leave for its school employees. Any full-time school employee may take up to 8 **consecutive** weeks of paid leave following the birth of a child via cesarean section. Any full-time school employee may take up to 6 **consecutive** weeks of paid leave following the birth of a child via vaginal birth. A full-time employee may take 4 **consecutive** weeks of paid leave following an adoption or the placement of a foster child. A part-time employee may take the same amount of paid leave as outlined above at a prorata rate of pay. The prorata rate of pay is determined by the percentage of hours worked per week divided by 40 times the hourly rate of pay.*

M. Piernick made a motion to approve the policy as stated. *Seconded by A. Mead. **Motion approved unanimously.***

• **School Budget**

- T. Hedgepeth discussed the updated school budget with the board.

• **School Audit**

- T. Hedgepeth provided the board with the draft of the final audit from the state auditor. This was another year that UCS had a great audit. It was stated that this is definitely something the board should be proud of.

- **Closed Session - Facility Discussions**

*K. Hall made a motion that the board go into closed session to discuss school facility. Seconded by C. Holzshu. **Approved Unanimously at 5:48 PM.***

*K. Hall made a motion that the board exit closed session. Seconded by A. Wilder. **Approved Unanimously at 6:01 PM.** There were no official decisions by the board in closed session.*

- **Assessment Data**

- E. Hedgepeth shared academic assessment data from the NC Check Ins. The results were disappointing. The board asked how the school plans to get the scores up. E. Hedgepeth addressed these concerns.

- **Enrollment Update**

- E Hedgepeth notified the board that open enrollment has opened for the 2024-25 school year for grades K-8. This year the lottery will be at the end of January 2024.

- **Upcoming Events**

- E. Hedgepeth provided a board with a list of upcoming events on the calendar.

IV. Closing Items

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 06:16 pm.

Respectfully Submitted, K. Hall